

**Arizona State Citizen Corps Council  
Meeting Minutes  
November 17, 2011**

**APPROVED**

A regular meeting of the Arizona State Citizen Corps Council (AZSCCC) was convened on Thursday, November 17, 2011 at the Golder Ranch Fire District, 355 E. Linda Vista, Oro Valley, AZ. Notice had been duly given. Present and absent were the following members of the AZSCCC:

**MEMBERS PRESENT:**

Gary White, Interim Vice Chair  
Cheryl Bowen Kennedy, for Gilbert Orrantia  
Deborah Lee Ray  
Robert Shogren  
Steven E. Moore (telephonically)  
Stanley R. Brown  
Antonio Hernandez (telephonically)  
T.D. Kennard (telephonically)  
Cheryl D. Williams (telephonically)  
Cynthia Dowdall  
Karen Hauca

**MEMBERS ABSENT:**

Christopher Glover  
Vickie Owen  
Paul Schickel  
Steve Rutherford

**GUESTS PRESENT:**

Steve Schuldenfrei  
Caren Prather

**AZDOHS PRESENT:**

Cheryl Bowen Kennedy, Assistant Director  
Fernando Reyes

**CALL TO ORDER**

Gary White, Interim Vice Chair, called the meeting to order at approximately 10:18 A.M. A quorum was not yet present. Debbie Ray and Cher Williams attended the meeting later.

**WELCOME AND INTRODUCTIONS**

Gary White, Interim Chair, welcomed everyone to the meeting. Council members and guests introduced themselves.

**REVIEW/APPROVE MINUTES**

Vice Chair White asked for members to review and comment on the previous meeting minutes.

A motion was made by Bob Shogren to approve the prior meeting minutes; however, a quorum was not yet present. The motion was table until Debbie Ray arrived. Upon her arrival, a new motion was entertained by the Vice Chair. Debbie Ray moved and Cynthia Dowdall seconded the motion to approve the minutes as written.

**STRATEGIC PLAN REPORTS**

- **Goal 1 – Support County and Citizen Corps Council**

The request for a report from the Liaison Workgroup was made. No report was available at this meeting; however, a teleconference was scheduled for Friday, November 18, 2011. Cynthia Dowdall is the lead. Antonio Hernandez and Cher Williams are the other workgroup members.

**Liaison Updates:****South Region – Karen Hauca**

Karen Hauca deferred to Caren Prather for an update on the Pima County/Tucson Citizen Corps activities. Caren updated the group regarding NPM activities: PSAs run on 12 channels, TV including Spanish TV, newspapers, PSAs at last few home baseball games for the Tucson Padres. PSAs ran on hospital info screens at community clinics. U of A hosted four lecture series, Raytheon did 2 workshop series, 4 or 5 different community events were attended during National Preparedness Month, Live Radio and TV spots. Also Pima County hosted a DHS conference during preparedness month (Faithful Readiness Conference).

Karen Hauca updated on a CERT drill conducted by the Town of Oro Valley. Drills consisted of micro bursts that damaged large buildings to include a Home Depot where search and rescue was practiced.

Cynthia provided an update on the Northwest Fire Cert Drill. They used equipment such as the CERT trailer. Fire Station # 34 observed and gave feedback to nurses on the CERT team. The drill was held sometime in September. Cynthia will report back on the exact date it was held.

Steve Schuldenfrei – Guest: The Tucson Citizen Corps is getting started again. A community newsletter is being developed that will include information on startup. Steve needs information to include in the newsletter. Tucson Citizen Corps meets monthly at a U of A meeting room. Meetings include speakers on various topics followed by short trainings on whatever the guest speaker's topic was.

Karen added that Pima County Citizen Corps would like to have a CERT train the trainer class as soon as possible in Tucson. Cheryl informed the Council that CERT TTT can be requested by completing the training request form on the ADEM website. It was suggested that they may want to consider waiting until after March so that instructors attending looking into EMI's upcoming information/training material which is slated for release in March (next available offering for new piloted materials) (No access to that material yet but it is known that the material is updated and includes new offerings). The only updated material online is basic CERT material which includes more informative slides as well as information that is easier to understand for trainers that are performing training.

**Central Region – Stanley R. Brown**

All Citizen Corps in central region were activated for the recent state-wide exercise that included a scenario of a flood covering the Phoenix area and later a detonation of an improvised nuclear device. Volunteers were activated to participate in call centers, reception/shelter centers and local community response. He described CERT involvement of evacuations including a prison

evacuation. Stanley also briefed on a Phoenix CERT communications exercise held at ADEM prior to the statewide exercise.

Stanley also reported that Hands On Greater Phoenix conducted follow-up training that was well-received with approximately 30 attendees.

Gary White added further details about the statewide exercise. He reported that over 8,000 people were involved from 112 different agencies including 5000 medical staff, 5 different National Guard components and federal players.

#### **East Region – Steve Rutherford**

Steve Rutherford was not present at the meeting.

#### **West Region – Deborah Ray**

Debbie reported they had a meeting recently in Prescott. There is some confusion in Yavapai County. They will be looking into the grant information to assist with their program.

#### **North Region – Cher Williams**

Cher has not had any contact with programs in the North region. Cheryl Kennedy will assume the liaison role for the North.

#### **Citizen Corps Workshop**

Cheryl reported on the Statewide Citizen Corps workshop held Sept. 30-Oct.1, 2011. Approximately 137 people registered. Attendance the first day was about 85-100 people. Saturday was about 60-70. A copy of the agenda/program, after-action report and pictures were passed around for review by the Council.

Good feedback was received on the conference center (centrally located). Participants liked the venue, conference rooms and the great food. The general session speakers and topics were very well-received. Speakers included county E.M.s, local E.M.s., and representatives involved in the Wallow fire. The breakout sessions also received good comments - good variety of topics. Some suggested that topics should be repeated to allow for others to participate in. Some guests reported need for more breaks, need for additional advertising and further advance notification (earlier promotion).

T.D. Kennard (appearing telephonically) requested the After Action Report be emailed to members. Stanley Brown commented that there was a lack of volunteer coordinators in attendance at the conference and mentioned that hopefully in the future we could have more attend.

- **Goal 2 – Strengthen and Nurture Relationships**

#### **The 2011 Individual and Community Preparedness Award**

Cheryl Kennedy provided an update on the 2011 Individual and Community Preparedness awards. No AZ entities won an award but two received Honorable Mention - Sun City West citizen Corps Council and Scottsdale Healthcare Medical Reserve Corps.

FEMA Region IX will be holding a Youth Preparedness Conference on Nov. 30. Karen Hauca and Janet Boberg were invited to attend. This conference will give us an opportunity to learn about other youth preparedness activities and how we can get youth more involved in Arizona.

There will also be a FEMA Region IX coordinators roundtable meeting held the day prior to the Youth Preparedness Conference that Cheryl will be attending. She has also been invited to Wash. D.C. to the Individual and Community Preparedness “kitchen roundtable” to talk about CCP topics including catastrophic planning and the use of voluntary resources, breaking barriers and misconceptions of Citizen Corps, whole community planning and practices with a focus on youth, public education and training, effective communication, strategic program planning and goal development, and future Citizen Corps and CERT leadership conferences. Council members were asked to send any information they were interested in on any of the topics to her.

- **Goal 3 – Develop and Support Methods for Marketing Citizen Corps Statewide**

**Arizona State Citizen Corps Program Brochure**

Debbie Ray reported that there is a brochure available that was going to be sent to Vickie Owen, but she has not seen it yet.

Regarding the Faithful readiness conference, Cheryl reported on AZDOHS participation. Materials were provided to those in attendance to increase Citizen Corps exposure. Pima County Citizen Corps also had an exhibit table at the conference.

- **Goal 4 – Define the Council’s Role As It Pertains to Partner Programs**

**Fire Corps – Cynthia Dowdall**

Cynthia reported on contact made by the National Fire Corps to her on Community Assistance Programs. Cynthia asked if anybody knew of folks interested to participate as advocates of Fire Corps. Cynthia is working on getting more fire agencies to sign up for Fire Corps programs. Cynthia asked Karen Hauca to apply to be a State Fire Corps Advocate.

Karen Hauca indicated that she had been contacted by four agencies (2 within AZ and 2 out of state) regarding Fire Corps and how to implement a program.

**2011 Faithful Readiness Conference – Cheryl Bowen Kennedy**

Cheryl announced that the AZDOHS/CCP will be participating in the Faithful Readiness Conference, a conference that reaches out to faith-based and community groups. The 2011 Faithful Readiness Conference will be occurring on September 20-22, 2011 at the Holiday Inn Hotel and Suites Tucson Airport located at North 4550 South Palo Verde Road, Tucson, Arizona.

**Medical Reserve Corps – Antonio Hernandez**

Antonio met with leadership of the MRC and received information on recent disasters/insight on volunteers’ response to real-life scenes. This raised a concern about volunteer preparedness for exposure to disturbing scenes. MRC best practices have been shared including organizational practices and cross collaboration. MRC units participated and collaborated with other groups in the statewide exercise. A statewide demonstration project was held. MRC participated with county health and created a story line on how MRC would participate. Antonio also reported

that the 2011 Statewide Citizen Corps Workshop spawned a partnership that is working to create the first MRC animal response group.

**USA On Watch – Vickie Owen**

Vickie Owen was not present.

**CERT – Karen Hauca**

Gary White reported that he will be attending a CERT TTT and CERT Program Manager training at EMI in March 2012. This training utilizes the new training materials that are not yet available to the states.

Karen reported that she is working on reformatting training modules. She is almost finished with working on developing a kids camp curriculum based on a Wisconsin Ready Camp model. It turned into a Teen CERT refresher that can be used for a summer vacation program (it is an 8 session setup that include modules).

**VIPS – Debbie Ray**

Debbie reported on Volunteer Reception Center work that will take place after the first of the year. VIPS groups from Buckeye, Avondale and Surprise partnered to work on VIPS Flips for Kids – a kids' support program. The VIPS programs requested donations to include donations for fabrics (AZ blankets/Lioness). VIPS are currently attending large animal rescue training offered by the AZ equine group.

- **Goal 5 – Maintain A Progressive State Citizen Corps Council**

Discussion for a recommendation for Chair was reopened. Antonio Hernandez received a recommendation pending his leadership authorization; however, authorization was not received.

Stanley Brown and Karen Hauca will consider serving as Chair pending their leadership approval. (Following the meeting Cher Williams indicated she would consider serving as Chair also.)

Debbie Ray moved to schedule a conference call meeting on December 14, 2011 after the potential candidates have an opportunity to check with their leadership/supervisors. A vote on a recommendation for Chair can be made at that time. Karen Hauca seconded the motion. Motion unanimously approved.

**AMERICORPS**

Bob Shogren Provided an overview on AmeriCorps. Handouts were distributed to the members. He specifically pointed out investment for AmeriCorps in AZ. Congressional appropriations for AmeriCorps were also noted. AmeriCorps priorities include disaster preparedness, response and recovery.

There are 2,100 AmeriCorps members in AZ. About 500 of them are state specific AmeriCorps members. The majority of the AZ funding goes to the Tucson area based on the number of applications received from that region. AmeriCorps is a National level organization that can respond to large disasters such as the Katrina disaster and large wild fires. Discussions have been held on how to leverage AmeriCorps resources for recovery. One example was that during the Wallow fire, AmeriCorps groups were prepared to respond if a request for aid was received.

**RESOURCE TYPING MATRIX**

No updates were available. A brief recap of the Fire Corps resource typing items was made. Cher Williams moved to table further discussion Fire Corps Resource Typing Matrix. Karen Hauca seconded the motion.

**2012 MEETING DATES**

Proposed: February 16, April 19, June 21, August 16, October 18

Proposed meeting locations: April 19/Oro Valley, October 18/Northwest Fire District

Debbie Ray will check on a potential meeting location for the February 16, 2012 meeting.

A motion to accept proposed 2012 meeting dates was made by Cher Williams and seconded by Debbie Ray.

**AZOHS UPDATES/COUNCIL ANNOUNCEMENTS**

Cheryl reported to the Council that national Citizen Corps was planning to develop a CERT pilot program that was a shortened version of the basic CERT training. No additional information is available at this time.

Homeland Security and Citizen Corps awards were made on Oct. 11, 2011.

**CALL TO THE PUBLIC**

No response.

**CALL TO ADJOURN**

12:50 p.m. – A motion to adjourn was made by Karen Hauca and seconded by Debbie Ray. All concurred.